

**CHILDREN AND FAMILY SERVICES ADVISORY COMMITTEE  
MINUTES  
NOVEMBER 17, 2016**

**PRESENT:** Sara Barron, Bridget Ellingboe, Pam Groh, Lindsay Just, Gary Robinson, Diane Ripple, John Schiraj, Diane Susitti, Karen Villarreal, Mary Wittwer

**STAFF PRESENT:** Esther Jensen, Ron Pupp

**APPROVAL OF MINUTES OF THE OCTOBER 20, 2016 MEETING**

A motion was made by Pam Groh, seconded by Diane Ripple to approve the minutes of the October 20, 2016 meeting.

**BOARD LIAISON**

Tabled until the next meeting on January 19, 2017.

**SPECIAL SERVICES ADVISORY COMMITTEE**

Casey Vullings, the Children's Community Options Program Supervisor gave an update on the September 15, 2016 Special Services Advisory Committee meeting. The committee reviewed the CCOP 5-Year Annual Plan which is updated annually regarding changes to the program and is then submitted to the Department of Health and Human Services. The Plan serves as a guideline on how the CCOP will operate in 2017.

In 2016 CCOP received 220 funding questionnaires and funded 118 families which is on target with CCOP annual goals. For 2017, funding questionnaires have gone out to families and in December they will be scored and begin funding families in January.

**AGENCY UPDATES AND REVIEWS**

Karen Villarreal from Easter Seals reminded the committee that Easter Seals merged with Safe Babies Healthy Families in January 2016. She did distribute flyers and fact cards that Easter Seals & Safe Babies Healthy Families have available that committee members can share with their organizations.

Diane Ripple from the Women's Center distributed flyers and brochures for new groups available from the Women's Center (ie. Wednesday Workshop, Nutrition Group) and hotline information that committee members can share.

Dianna Susitti from Woodland Academy gave overview of the academy which is a private non-profit school. They have been in operation for 11-years and are located in Dousman. Students who attend Woodland Academy are emotionally and/or academically delayed. Students attend from Waukesha, Arrowhead and Oconomowoc areas and are in the junior to senior high school

age range. They are hoping to move into a school to work program where the student is going to school part-time and work part-time.

Sara Barron from Broadscope & the Respite Care Program gave an update. This year they have provided services for approximately 375 children who have special needs, diagnoses and significant mental health/safety risks. They provide respite for families that are on the CCOP program and Waiver services along with general County grants for families on the waiting list and long term services. They continue to have a waiting list for families in crisis looking for respite. Their main program is in-home respite. Also, the program now has a Spanish speaking staff person, and for 2017 they have received a grant to provide services to undocumented families for their special needs children.

Lindsay Just from the Addiction Resource Council shared that their services have remained the same for this year however they do have a new program they are piloting called, Resist the Influence which is a middle school aged program which focuses on media literacy along with added education on alcohol and other drug abuse.

John Schiraj from the United Way mentioned the Waukesha/Milwaukee County merge that was announced in December 2014. There are now 220 programs funded compared to the 50 programs they originally had funded before the merge. All programs that were funded prior to the merge continue to be funded.

Esther Jensen from the Public Health Department discussed a new program that is available through the Maternal Child Health grant and a partnership with the Wisconsin Division of Health and Children's Health Alliance. This is an education of Providers on Safe Sleep with consistent messaging being dispersed through private medical providers, social service agencies, in-home parenting workers and others who have contact with families to get the message out there about Safe Sleep.

Bridget Ellingboe is the Program Manager for the Behavioral Health Clinic with Lutheran Social Services. Bridget oversees the Pewaukee clinic providing mental health and AODA outpatient services. They are now partnering with Head Start in Milwaukee and will begin providing on-sight services to parents and caregivers.

Mary Wittwer from Wisconsin Community Services, updated that they provide programs contracted through Health and Human Services for juveniles such as the Home Detention program, Intensive Tracking program and Agree to Succeed. There has been a change in leadership in the Waukesha office, Sara Carpenter is now the agencies Associate Executive Director for the Milwaukee office and Mary will now be the Director of the Waukesha and Jefferson offices.

Gary Robinson is the Program Manager for the Intensive Family Development Services through St. Charles Youth and Family. They receive referrals for juveniles through social workers from Waukesha County. These youth are at-risk of being removed from their home. They provide individual and family therapy in an effort to maintain youth in their family home.

Pam Groh, representative from the Muskego-Norway School District reported that the school is working through Response to Intervention, meeting the kids who are struggling learners based on data. They are being tested frequently to inform teachers on how to meet student needs. If they are at the lower percentile end of the spectrum then they are grouped together in small group sessions to fill in the gap of what their learning challenges may be. They are taking an increased focus on the advanced learner needs and developing advanced learner plans to help put in place what differentiation would look like in the classroom to really help those students excel to meet what they need as well. Adam Kindred will be coming to the middle school to work on the Resist the Influence program. The district will also be working with Lindsay Just from the Addiction Resource Council to assist with DPI grant writing for the 2017-2018 school year that will potentially give some funding for AODA programming within the community. They are also working on a program through Rosecrance of Waukesha County providing services to high school students who have had AODA substance use. The Truancy Subcommittee which is a collaboration of Waukesha County Human Services, the Corporation Councils office and the Waukesha and Muskego School Districts coming together to talk with doctors about the impact of attendance and school success and how writing “blanket excuses” may negatively impact the schools ability to help the student move forward and be successful.

#### **ISSUES SEGMENT**

Chair Karen Villarreal is continuing to solidify speakers and will forward an updated Issues Segment in December via email.

#### **ADJOURNMENT**

Pam Groh moved to adjourn, seconded by Karen Villarreal at 9:45.

#### **NEXT MEETING**

The next meeting is scheduled for January 19, 2017 at 8:30 a.m. in Room 271 at the Human Services Center Building, 514 Riverview Avenue.

**January 19, 2017**

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**APPROVED**

*Respectfully submitted,  
Tammy Kokan,  
Administrative Specialist*